Executive Leadership in Primary Care Safeguarding

A one day course for Practice Safeguarding Lead GPs:

Registration begins at 0830 close 1630

Refreshments and lunch provided.

**Date Monday 20 February**

Venue Needham House Little Wymondley near Stevenage
https://www.needhamhouse.co.uk/

**Date Tuesday 21 February**

Venue Beales Hotel Hatfield http://www.bealeshotels.co.uk/hatfield/

Places will be allocated on a first come first served basis and early booking is recommended

**To book** contact Yvonne.Weaver@enhertsccg.nhs.uk

**NB** This course is free to attend but failure to attend without sufficient notice of cancellation will incur a fee of £100 charged to your practice.

**Programme Aims:** All Practice safeguarding leads will find this Level 3/4 course valuable in providing delegates with the knowledge to ensure that they have effective arrangements in place to safeguard children and adults and in meeting contractual, regulatory and medico-legal requirements in all areas of general practice including safe record keeping.

**Focus:**

- Safeguarding Leadership
- Assurance, accountability and compliance with external inspection requirements
- Legal and regulatory responsibilities in documentation and record-keeping
8.30  Coffee & Registration

9.00  Welcome & Introductions / Agree Workshop Objectives

9.15  I’m accountable / you’re accountable

9.45  External assurance – quality of evidence prior to inspection

10.45  Break

11.00  Internal assurance – diagnostic tool and action planning

12.00  Lunch Break

12.30  Legal aspects of documentation
       Interactive session on best practice in record keeping

16.30  Evaluation & close

Note programme may be subject to change
Speaker Biops

Linda Williams

Linda worked in the NHS for 41 years before joining Edge Hill University as Clinical Lead for Safeguarding Practice / Honorary Associate Lecturer in 2013 and, more recently, as Programme Manager for delivery of this programme nationally.

Linda trained as a Registered Nurse, Registered Midwife and Registered Health Visitor. Following ten years as a Midwifery Sister in Liverpool and thirteen years as a Health Visitor in Wirral, she held a number of senior management posts within the NHS including Primary Care Nurse Adviser at Health Authority level, Executive Nurse of a Primary Care Trust, Associate Director of Nursing and Head of Safeguarding within a Primary Care Trust and large Community NHS Trust. Within her senior roles Linda held strategic and operational responsibility for Safeguarding Adults, Safeguarding Children, Looked After Children and held clinical leadership responsibility for adult offender health and youth offending health provision for a significant period of time and led demonstrable and substantial improvement in these clinical areas including the development of a safeguarding adults nursing team to work in partnership with a Local Authority to improve standards of clinical care within local nursing homes.

Linda was an active member of the Liverpool Safeguarding Children Board (LSCB), Liverpool Safeguarding Adults Board (LSAB) and Liverpool Youth Offending Management Board for a number of years and, more recently, was a member of the Sefton LSCB, Sefton LSAB, Sefton Youth Offending Management Board and Sefton Corporate Parenting Board.

Linda was selected to participate in the National Programme, ‘Improving the Quality of Children’s Serious Case Reviews through Support and Training’ (NSPCC, Sequeli, Action for Children) and has participated in associated workshops in 2013 including ‘Systemic Reviews Methodology’. Linda has delivered training to NHS Trust Boards and has co-trained with Named Professionals to deliver level three safeguarding children to GPs. She also delivered safeguarding adults and children training to a number of Forensic Medical Examiners contracted to work in a Sexual Assault Referral Centre. More recently, she was invited by Mersey Deanery to deliver training to GPs in the management of allegations against professionals. On behalf of Edge Hill University, Linda has been commissioned by a number of Clinical Commissioning Groups, NHS Trusts, Probation and Housing Trusts to conduct safeguarding children and adults and looked after children peer reviews. All reviews have led to the formulation of significant and evidence based improvement plans. More recently Linda was commissioned by The Local Government Association to participate in a diagnostic review of a Local Safeguarding Children Board. Linda is passionate about improving safeguarding practice and improving positive outcomes for vulnerable children and adults and has specific interest and high level expertise in Safeguarding Leadership, Safeguarding Governance and in Safeguarding Supervision.

Tina Welford MinstLM; PGECLM; BA (Hons); DPSN; RGN; FETC

Tina has significant experience of working in both the private and public sector in a variety of roles including operational and latterly strategic director level posts. Tina held the
positions of Nurse Fellowship at the RCN for a year, Assistant Director of Training and Development and Assistant Director of Patient and Nursing Services in a large acute trust. Latterly as a children services inspector at the Care Quality Commission and OFSTED. Tina has experience of working with seven different regulators.

She set up her own company- ECLM LTD - providing coaching, leadership and management training and development some years ago. ECLM Ltd has since expanded, including: provide health, social care and education sector and safeguarding training and development, mock regulatory inspections and business turnaround support.

Tina delivers a range of bespoke training and development opportunities include governance and regulation, in health, social care and education settings. Tina teaches and assesses at levels 1-7, including QCF awards and equivalent awards in leadership and management, health and social care sector classroom assistants and children and young people workforce. Tina holds a number of associate lecturer posts at universities. Tina has delivered the Edgehill University executive safeguarding adults and children course as well as bespoke training for local safeguarding children and adult boards. Programmes include safeguarding children or adults and child protection basic awareness, bespoke child protection training for professionals, such as health and social care practitioners, school teachers include designated and head teachers, sports organisations, religious groups and charities. Tina also works as an associate university lecturer for a range of bachelor and master health care degree award programmes.

Tina’s work focuses on change and reform in and across organisations. An energetic and enthusiastic facilitator bringing constructive challenge and support to all her projects. She has particular expertise in the design and delivery of organisational development programmes including, executive, individual and team coaching as well as a range of bespoke health and social care based training.

Tina provides independent investigatory services into complaints, whistleblowing and harassment and grievance cases to the public, local government, education and private sectors. Consultancy and governance reviews, business turnaround, preparing for registration and inspection for all service types and regulated activities as well as the specialist inspection of safeguarding/child protection and looked after children services by the Care Quality Commission are further areas of expertise. This work spans national and local providers/services whilst working in politically sensitive, complex settings. Tina works with boards and senior teams designing interventions to support changes in services, culture and leadership. Clients have included the NHS, local government, the education sector from HEIs to consortia and individual schools and individual contracted clients.

**David Burrows-Sutcliffe**

David has been a practising lawyer since 1978 and throughout his professional life has always specialised in litigation, not only as a trial lawyer but also in a judicial capacity. He is regularly instructed to advise the Department of Health, Cabinet Office, Home Office, Ministry of Defence, and Foreign & Commonwealth Office in relation to legal issues.
At the start of his long and varied career, David was a senior criminal law advocate in Manchester. He subsequently founded and ran his own practice from which he retired in the 1990s to join an international firm in the City of London. David practised extensively with that internationally renowned firm specialising in high profile litigation. He has acted for those injured in many major incidents including the Deal Barracks Bombing and the Clapham Rail Disaster. In 2008, he was heavily involved in the Princess Diana Inquest/Public Inquiry and in 2010/11 advised in relation to the 7/7 Inquests. In the aftermath of the 7/7 Inquests, and HM Coroner’s Rule 43 Report, David advised London emergency services on lessons identified and learnt and the implementation thereof. In 2014, David advised in The Morecambe Bay NHS Foundation Trust Investigation into the Trust’s Maternity and Neonatal Services.

David has been listed by The Legal 500 publication as one of the top specialist lawyers in England and Wales and has acted in many successful appeals to the High Court and the Court of Appeal and has appeared as advocate in countless public inquiries and inquests. In a judicial capacity, David has sat on the bench with district and circuit judges in London at both criminal and civil court levels thereby gaining an insight into the world of the judiciary.

David has been guest lecturer on the world-renowned ‘Fundamentals of Air Accident Investigation’ at Cranfield University since 2004 which attracts aviation experts from all over the globe. He devised and runs annually the ‘Legal Skills for Investigators Course’ through Cranfield University. In 2013, David was involved in the Inquest into the Chinook helicopter crash in 2008 and in 2014, David advised in the Inquest into the death of the Red Arrows pilot Flt Lt Sean Cunningham.


Professionally, David is a member of The Law Society, the Royal Society of Medicine, and the English Speaking Union. He is an Honorary Member of Gray’s Inn.