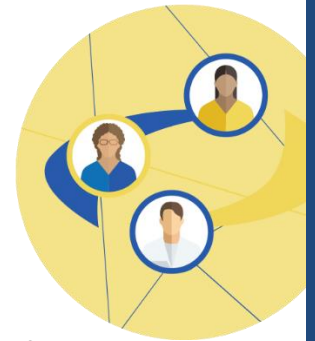


Beds & Herts LMC Ltd

# Business Fundamentals Programme for Managers in Herts & West Essex



Applications are now open for the Business Fundamentals Programme for Managers in Hertfordshire and West Essex. This is not a course in Practice Management but is aimed at new and early career managers looking to further their understanding of the 'business basics' and develop their role within practice. It may also benefit those considering leadership and/or partnerships roles in the future.

**Eligibility:** The programme is kindly funded by Herts & West Essex ICS Training Hub. You must therefore be working in general practice in Hertfordshire or West Essex and be able to commit to all modules.

**Requirements:** Delivery is online via Zoom and to participate, you will need a good internet connection and access to a device with audio and video (microphone and camera). This is your protected time, so we recommend full support from your practice. The course is not accredited but may contribute to CPD. There is no formal assessment, but we recommend you get actively involved, share experiences, reflect on your practice and consider next steps. Module details are below (may be subject to change).

1



Module 1: Introduction to the Programme & Managing the Business  
Thursday 20<sup>th</sup> January 2022, 1.00 – 5.00pm\* (longer session)

2



Module 2: Legal Obligations  
Thursday 24<sup>th</sup> February 2022, 1.30 – 4.30pm

3



Module 3: Workforce Legalities  
Thursday 24<sup>th</sup> March 2022, 1.30 – 4.30pm

4



Module 4: Digital Healthcare  
Thursday 21<sup>st</sup> April 2022, 1.30 – 4.30pm

5



Module 5: Understanding Finance  
Thursday 19<sup>th</sup> May 2022, 1.30 – 4.30pm

6



Module 6: Personal Development & Leadership  
Thursday 23<sup>rd</sup> June 2022, 1.30 – 4.30pm

7



Module 7: Strategic Planning  
Friday 24<sup>th</sup> June 2022, 1.30 – 4.30pm

Online delivery

7 half day modules  
over 6 months

Presented by professionals and  
specialists in primary care

Small group work activities to  
share experience and learning

Theory, practical and reflective  
practice

Connect with others

No formal assessment

22 hours CPD

**APPLY NOW:** [Please complete the online application here](#)

Application deadline: **Friday 22<sup>nd</sup> October 2021, 12pm (midday)**

Contact for more information: Helen Bean, Education & Workforce Manager,  
Beds & Herts LMC Ltd, [events@bhlmc.co.uk](mailto:events@bhlmc.co.uk), 01438 880010, [www.bedshertslmcs.org.uk](http://www.bedshertslmcs.org.uk).